



**THREE PEAKS
PRIMARY
ACADEMY**
*Creative
Education
Trust*

Nursery Admission Policy and Application Form
2019

Three Peaks Primary Academy
Head Teacher - Mr R Penn-Bourton

Application for a Place at Three Peaks Primary Academy Nursey 2019

If you would like to apply for a place in our nursery for your child please complete and return the application form below by **Friday 1st March 2019**. The admission policy attached explains how we allocate places so please refer to this for details.

Full Name of Child:	Date of Birth:
Name(s) of parent(s) / Carer(s)	Is this child in care? YES / NO
	Does your child have a sibling that attends Three Peaks Primary Academy? YES/NO If yes, what is/are their name(s)?
Current home address (please inform us if this changes) please included your postcode	Telephone numbers we can contact you on. (Please inform us if these change)
Is Three Peaks Nursery your first choice of nursery provision? YES /NO	Are you applying for any other nursery? YES/NO If yes which other place have you applied for?
Is your child entitled to 30 hours free child care? YES/NO If the answer is yes please write their code here	
Signed..... (parent/carer) Date:	

Letters will be sent out to offer places on Friday 3rd May 2019.

If you would rather receive your offer via email please provided your email address

here

Admission Arrangements for Three Peaks Primary Academy – Nursery Class 2019-2020

Children aged three years by 31 August are able to apply for a nursery place for the following Autumn Term. This will consist of the statutory provision, with possible additional hours based upon other criteria. The Academy has an admission number of 52 for the Nursery class. The Academy will admit the admission number of pupils in the relevant age group each year if sufficient applications are received. If there are more applications, the oversubscription procedure will be applied.

2.2. The Academy will consider all applications for places. Where fewer than 52 applications are received, the Academy will offer places to all those students who have applied.

2.3 In the event of over-subscription, and following the allocation of places to pupils who have an SEN Statement or EHCP, when there are more applications than places available, places will be offered in accordance with the following order of priority:

1. Children in the care of the local authority and children who were previously looked after but ceased to be so because they were adopted (or became subject to a child arrangement order or special guardianship order).
2. Children who have an elder brother or sister at the school at the time of application and who will still be attending at the time of admission.
3. Children of staff employed at the school a. where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or b. the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. Other children living within the catchment.
5. Other children living outside the catchment area.

2.4 If priorities have to be decided within any of these categories, children will be placed in order of priority using distance from their home address point to the main entrance of the academy on Fossdale Road, as measured by straight line.

2.5 Once the class is full, a waiting list based on these criteria will be held until the end of the academic year.

2.6 Attendance at a particular nursery setting will not guarantee admission to a reception class at the same school.

2.6 As nursery education is not compulsory there is no right of appeal against the refusal of a place. However, every effort will be made to accommodate the wishes of parents.

2.7. Following the offer of a place at the Academy parents/carers will be asked to provide evidence of their child's identification and main residence should it be subsequently found that the offer was obtained through a fraudulent or intentionally misleading application, the place will be withdrawn. The forms of identification may include;

- a) Birth certificate - preferably a full certificate
- b) NHS registration
- c) Council tax bill
- d) Two current (i.e. less than 6 months old) utility bills
- e) Passport